

Notice Date: **April 08, 2024**

**MILES OLIVER HUDSON**  
**18607 104TH PL SE**  
**Renton WA 98055**

Citation Number: **4A0352246**  
Violation Date: **March 30, 2024**

Case Number: **5240041294**

You requested a hearing to contest the infraction(s) shown above. Pursuant to Seattle Municipal Court Local Rule 10.5(b), a Pre-Hearing Conference has been scheduled for a **Virtual or Telephonic Hearing**:

Hearing Date: **April 29, 2024** Hearing Time: **10:00 AM**

#### **What is a pre-hearing conference?**

Before you can have a Contested Hearing, you will have a Pre-Hearing Conference. This is an informal hearing with you and a judge. The goal is to reach a resolution without the formality and expense of a Contested Hearing. The judge will listen to any information you have about the circumstances surrounding the incident and review any evidence you have submitted. The judge may make an offer or assist you in scheduling a formal Contested Hearing. You may have an attorney represent you at your own expense. Generally, motions to dismiss will not be considered unless specifically authorized by statute.

A defendant who objects to the hearing date set by the court upon the ground that it is not within the time limits prescribed by [Infraction Rules for Court of Limited Jurisdiction (IRLJ) 2.6] shall file with the court a written motion for a speedy hearing date within 10 days after the notice of hearing is mailed or otherwise given to the defendant. Failure of a party, for any reason, to make such a motion shall be a waiver of the objection that a hearing commenced on such a date is not within the time limits prescribed by [IRLJ 2.6].

#### **How do I attend my pre-hearing conference?**

- 1) **By Telephone:** You may participate by calling (206) 684-5607 at your scheduled hearing time.
- 2) **Webex Video Hearing:** Visit [www.seattle.gov/courts/virtual-hearings](http://www.seattle.gov/courts/virtual-hearings) on your browser. If using a smartphone, you will need to download the Cisco WebEx Meeting Application from your app store (iOS or Android). Choose either "Courtroom 201-AM" (if your hearing is in the morning) or "Courtroom 201-PM" (if your hearing is in the afternoon).

Use QR Code (at right) for Virtual Hearing information.  
For additional information, please call (206) 684-5600.



- 3) **In Person:** If you wish to participate in your pre-hearing conference in person, **you must schedule it in advance** by calling (206) 684-5600. Court staff will help you select a time and date. The Court's physical address is 600 5<sup>th</sup> Ave, Seattle, WA 98104

## Pre-Hearing Conference Notice



You must participate in your Pre-Hearing Conference on **April 29, 2024** at **10:00 AM** unless prior to this date you:

- a)** Pay the citation in full (see "payment options" below); **or**
- b)** Waive the Pre-Hearing Conference using the attached form and proceed to a Contested Hearing; **or**
- c)** Choose to have your case decided by submitting a written statement instead of appearing in court as described in the enclosed form, *Option to Contest or Mitigate Charges by Written Statement*.

If you wish to appear but cannot do so on this date and time, contact the court as soon as possible at (206) 684-5600 to reschedule your hearing.

### How do I send my evidence to the Court?

Any evidence you wish the Court to consider must be received at least three (3) business days prior to your hearing. Be sure to include the case number with your submission. You can fax to (206) 470-6884 or mail to:

Seattle Municipal Court  
ATTN: INFRACTION DIVISION CASE PREP  
P.O. BOX 34987  
SEATTLE WA 98124-4987

### What happens if I miss my Pre-Hearing Conference?

If you fail to participate in the pre-hearing conference, you lose your right to contest your citation. You will have to pay the original fine as well as an additional monetary penalty. If you do not pay, the Court will notify the State Department of Licensing. If your citation is a traffic camera or parking violation, your vehicle registration and license tabs may be withheld until payment is made to the Court. The Court may refer any outstanding amount to a collection agency.

If you miss the pre-hearing conference, you may request a "good cause hearing" to explain why you missed your court date. Once a new hearing is scheduled, you must show that you had good cause for missing your scheduled hearing. Contact the court as soon as possible after your missed hearing date at (206) 684-5600 to request a good cause hearing.

### Accommodations and Interpreters

**REQUEST A LANGUAGE INTERPRETER (206) 684-5600:** The Court provides language interpreters for court proceedings at no cost. Please call at least ten days before your hearing date to request an interpreter at (206) 684-5600, Monday – Friday, 9:00 AM – 5:00 PM.

**HEARING OR SPEECH DISABILITY: Dial 711** from any phone within the United States.

**REQUEST ACCOMMODATION (206) 684-5600:** If you have a disability and believe you may need assistance to fully participate in a Municipal Court of Seattle proceeding or activity, you may request accommodation. Accommodation requests are granted to any qualified person with a disability for whom an accommodation is reasonable and necessary under the Americans with Disabilities Act of 1990 (ADA) or under Washington State Court General Rule (GR) 33. To request an accommodation or if you have questions regarding public access to the court, please call (206) 684-5600, Monday – Friday, 9:00 AM – 5:00 PM.

## Pre-Hearing Conference Notice



### **I want a Contested Hearing about my ticket. Can I waive the Pre-Hearing Conference?**

Yes, you may waive the Pre-Hearing Conference and proceed directly to a Contested Hearing. To help you decide whether to waive the pre-hearing conference, consider the following guidelines:

- The prosecuting attorney and the citing officer will not be present at the Pre-Hearing Conference.
- The judge at the Pre-Hearing Conference will generally **not** consider motions to dismiss your citation(s) unless it is specifically authorized by statute. Denying that you committed the violation is not grounds for dismissal.
- If you do not resolve your citation(s) at the Pre-Hearing Conference, you will still have the option to set the matter for contested hearing or decide to contest the matter by a written statement **(Accidents, animal code and parking with impound/towing violations cannot be contested in writing)**.

For a Contested Hearing (trial), you may subpoena witnesses. The Contested Hearing is held before a judge without a jury. Contested Hearings are conducted only in Seattle Municipal Court in downtown Seattle.

**To waive this Pre-Hearing Conference and proceed directly to a Contested Hearing (trial)**, complete the included "Request for Trial Date and Waiver of Pre-Hearing Conference" form and return this entire letter to the address provided. This Request for Trial form must be received by the Court **before** your Pre-Hearing Conference date. You will be notified of your new Contested Hearing date.

### **Payment Options**

#### **For Payment in Full**

- 1<sup>st</sup> floor of the Seattle Municipal Court
- Pay online: [seattle.gov/courts/payments](http://seattle.gov/courts/payments) or use QR code *(to the right)*
- Pay by telephone: (206) 233-7000
- Payment by mail *(write case number on your check or money order)*

Make check payable to:

SEATTLE MUNICIPAL COURT  
PO BOX 34987  
SEATTLE, WA 98124-4987



## Pre-Hearing Conference Notice



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Option to **CONTEST or MITIGATE** Charges  
by Written Statement



CASE NUMBER: **5240041294**

Citation number(s): **4A0352246**

Hearing Date: **April 29, 2024**

Time: **10:00 AM**

The Court has received your request for a Contested Hearing and has scheduled a Pre-Hearing Conference with a judge as listed above. If you would rather have your case decided by written statement instead of participating in the hearing, you can fill out this form. **You cannot submit a written statement to contest any case involving a traffic accident, animal code violations and parking violations resulting in the vehicle being towed/impounded.**

**How to Complete the Written Statement Form**

First, you must decide whether to select the Contest or Mitigate box on the next page.

**Contest:** If you select the Contest box, you are challenging the infraction and you want the judge to decide whether the City of Seattle has proven its case by a preponderance of the evidence.

**Mitigate:** If you select the Mitigate box, you are stating you are responsible, but you want to explain what happened and have the judge lower the fine.

After you choose either Contest or Mitigate, complete the statement on the next page describing the facts regarding the citation(s) you received. You should also provide any other documentation that supports your explanation. For example: photographs, photocopies, vehicle registration, proof of insurance, parking receipts or sworn written statements of witnesses.

A judge will decide the matter based on your statement, any attached documents and the officer's report. The judge's decision will be mailed to you at the address you provide below. If the judge finds you committed the infraction, you must pay any fine(s) or fee(s) ordered by the judge within the time specified in the letter. (Typically, 30 days after the judge hears your case.) The Court will not reconsider the judge's decision or any fine imposed, and you cannot appeal the decision or fine to another court (IRLJ 3.5(a)(4)). Sometimes, the Court may decline to decide your case based on your written statement and may require you to appear in person. In that event, the Court will notify you of your new hearing date.

**The Court must RECEIVE your written statement at least THREE (3) calendar days before your scheduled hearing date.** Statements received late will not be accepted.

If the Court does not receive a timely written statement from you or if you fail to appear at your hearing, the Court will enter a committed finding for each charge and add an additional penalty citation. Failure to appear and/or failure to pay fines and penalties may result in action from the Department of Licensing. A delinquent account (failure to pay fines and penalties) may be referred to a collection agency. To process your hearing by a written statement correctly, please verify and/or correct the information below:

First Name	Middle	Last Name	Daytime phone number // Email Address
Street Address			Date of Birth // Driver's License Number & State
City	State	Zip	License Plate Number (if parking violation) & State

**Response preferred via:** ☐ Email ☐ US Postal Service

Option to **CONTEST or MITIGATE** Charges  
by Written Statement



Please check ONE of the boxes below. If you do not check a box, you will be presumed to be contesting the infraction.

☐ **I am contesting the infraction(s). I did not** commit the infraction(s). Please decide the case based on my written statement. I waive my right to personally appear or be represented in court on the infraction(s). I understand that if the judge rules that I committed the infraction(s), the corresponding fine(s) will normally not be reduced. I understand that if the judge rules that I committed a traffic infraction, it will be reported to the Department of Licensing. **I understand that I cannot appeal the judge's decision.**

☐ **I want to mitigate the infraction(s). I admit that I committed the infraction(s) but want to explain the circumstances.** Please consider reducing the penalty based on the facts described in my written statement. I understand that the infraction will be entered as a committed finding. In the case of a traffic infraction, it will be reported to the Department of Licensing. **I understand that I cannot appeal the judge's decision.**

Statement of: **MILES OLIVER HUDSON**

Regarding Citation Number: **4A0352246**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Attach additional pages as needed.)

*I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing statement and all attached statements are true and correct.*

*I promise that if the Court rules that I committed the infraction(s) for which I was cited, I will pay the monetary penalty authorized by law that is assessed by the Court.*

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**Submit completed form online:** <https://web.seattle.gov/smc/adjudicationbymail/>

**Or mail to:**

SEATTLE MUNICIPAL COURT  
INFRACTION DIVISION CASE PREP  
P.O. BOX 34987  
SEATTLE WA 98124-4987

**Or fax (both pages) to:**  
(206) 470-6884.

**Reminder: Provide copies of any supporting documents with your statement.**

If you have any questions, please call Customer Service at (206) 684-5600.

**DO NOT COMPLETE THIS FORM IF YOU ARE  
SUBMITTING A WRITTEN STATEMENT FOR  
ADJUDICATION.**

**Request For a Trial Date and  
Waiver of The Pre-Hearing Conference**

**Use this form ONLY if you want to appear for a contested hearing.**

Name: \_\_\_\_\_  
First Name Middle Initial Last Name

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Citation Number:** \_\_\_\_\_

***I hereby waive my scheduled pre-hearing conference and request a contested hearing (trial) date.***

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Return letter to:  
MUNICIPAL COURT OF SEATTLE  
DEPT CTSW  
PO BOX 34987  
SEATTLE, WA 98124-4987